

# FOSTER/ADOPTIVE PARENT HOMESTUDY CHECKLIST

## FORMS SUPPLIED BY JFS

- JFS 1200 - Fire Inspection- w/in 12 months of approval
  - a. Call fire Dept to schedule
- JFS 1681 - Applicant Financial Statement
  - a. Complete with a close estimate both sign back
- JFS 1653 - Medical Statements signed by Provider for all family members- w/in 12 months of approval
  - a. You complete front, Dr. Does back
- Foster/Adoptive Parent Questionnaire for Applicants
- BCII & FBI Fingerprints submitted
  - a. Bring with you to Appt you need info from this page
- Caregiver Conviction Statement
  - a. No Convictions: Complete and return
  - b. Convictions: Circle Conviction, Explain on back, Complete and return
- Release for Criminal Background
  - a. Complete- You can witness for each other
- Pond or Pool Statement (if applicable)
- W-9 Request for taxpayer identification number and certification
- JFS 1673A - Child Characteristics Checklist (wait until we discuss)

## INFORMATION YOU MUST SUPPLY

- Birth Certificates of All Family Members residing in the home
- Social Security Cards of All Family Members residing in the home
- Marriage License (if applicable)
- Verified Divorce Papers (if applicable)
- Verified Driver's License (if applicable)
- Proof of income for the household for past 30 days (Pay stubs)
- Copies of all household bills for the past 30 days (utilities, credit card, etc.)
- Last 5 years Income Tax Returns or W2's
  - o 2022
  - o 2021
  - o 2020
  - o 2019
  - o 2018
- Copy of current Auto Insurance
- Copy of current Home Insurance
- Updated Vaccination records for any pets in the home

## ACTIVITIES TO BE COMPLETED

- A completed water test by an approved Ohio water testing laboratory if main water source is well water.
- Post Emergency Contact Numbers
- Post Evacuation Plan on each floor of the home
- Personal References List- 3 total with at least 2 non-relatives